

# Operating Manual

## Luxemburg

FundPartner Solutions (Europe) SA

*January 2020*



# Content

Introduction	3
How to place your orders	5
Luxembourg Banking Holidays	6
Dealing deadlines	7
Instruction for cash transfers	8

## Introduction

This document provides investors with summary information about Pictet Funds and with details of how to place orders. Should you have any questions arising from this document please contact us at :

FundPartner Solutions (Europe) S.A.  
15, Avenue J-F Kennedy  
L-1855 Luxembourg

Client Services  
Jean-Michel Goffinet  
Tel : (+352) 46 71 71 - 7666  
Fax : (+352) 46 71 71 - 7667  
E-Mail : [pfcs.lux@pictet.com](mailto:pfcs.lux@pictet.com)

Before your first investment, please contact us at following numbers. We will provide you with the application form to sign in order to open an account in our books.

[fps\\_ta\\_register@pictet.com](mailto:fps_ta_register@pictet.com)

TA Register  
Tel : (+352) 46 71 71 7980  
[fps\\_ta\\_register@pictet.com](mailto:fps_ta_register@pictet.com)

No order can be received on the basis of this Operating Manual. Orders are only valid if made on the basis of the current prospectuses of Pictet funds as well as the latest annual and most recent semi-annual report, if published. This document has been prepared only for general information purposes. It does not cover the specific investment objectives, financial situation and the particular needs of any specific person who may receive this manual. Investors should seek financial advice regarding the appropriateness of investing in any securities. This document is not intended to be an offer, or a solicitation of an offer, to buy nor to sell.

In the event of any inconsistency arising between the information provided herein and the information contained in the Prospectus of Funds, the Prospectus of the said Funds shall prevail.

"In accordance with international rules and applicable Luxembourg laws and regulations pursuant to the Law of 12th November 2004 on the fight against money laundering and the financing of terrorism, as amended, as CSSF circulars, financial sector professionals are subject to obligations whose purpose is to prevent the use of undertakings for collective investment for money laundering and the financing of terrorism. These provisions require the Transfer Agent to identify subscribers in accordance with Luxembourg laws and regulations. The transfer agent can require the subscriber to provide any document that it deems necessary to ensure such identification.

In the event of a delay or failure to provide the required documents, the subscription or redemption request will not be accepted. Neither the undertaking for collective investment, nor the Transfer Agent can be held liable for the delay or non-execution of transactions when the investor has not provided the documents or has provided incomplete documents.

Shareholders may also be asked to provide additional or updated documents in accordance with the obligations for on-going control and supervision in accordance with applicable laws and regulations."

# How to place your orders

The investor acknowledges that the Fund reserves the right to reject any order, in whole or in part, if his account is not opened or functional for any reason. Accounts are opened with FundPartner Solutions (Europe) S.A. upon receipt of the first order and subject to receiving full satisfactory documentation as detailed below and on the next pages.

Please contact our Client Services Team at (+352) 46 71 71 – 7666 for instructions or if you require assistance.

Orders will be accepted

By Fax	For your convenience, you will find “Order forms” for each type of transaction within the separate document “Dealing Guidelines”.
By SWIFT	For further information, please contact our Client Services Team (information above).
Via FundSettle	FundSettle is the Euroclear platform to place orders. Our account number : <b>13405</b>
Via Vestima	Vestima is the Clearstream platform to place orders. Our account number : <b>10005</b>

Please include the following :

- Name of account / accountholder
- Intermediary details
- Name of the Fund with indication of the share class.
- Security Number
- Transaction Type
- Number of Shares or Cash Amount to be traded
- Wire instruction for redemption proceeds
- The NAV Currency (EUR or USD) to apply for the multi-currency Funds, as well as the currency you wish to be paid or are going to pay (if and as allowed by the prospectus; please refer to the specific paragraphs specified in the afore-mentioned document)
- List of authorised Signatories.

Fund Trading Desk FundPartner Solutions (Europe) S.A.  
15, Avenue J-F Kennedy

Phone L-1855 Luxembourg  
00352 46 71 71 - 7666

Fax 00352 46 71 71 - 7667

Please note : FundPartner Solutions (Europe) S.A. may require specific documents in order to comply with Luxembourg AML/financing of terrorism legislation before the account can be opened and the order be processed.

Orders must be received by FundPartner Solutions (Europe) S.A. before the dealing deadline. Orders received after the dealing deadline will be processed on the next dealing day.

# Luxembourg Banking Holidays

Due to Luxembourg Banking holidays, no NAV calculation will be available on the following days:

Wednesday	1st January - New Year
Friday	10th April - Good Friday
Monday	13rd April - Easter Monday
Friday	1st May - Labour Day
Thursday	21st May - Ascension
Monday	1st June - Pentecost
Friday	25th December - Christmas Day

# Dealing deadlines

## Long Term Investment Fund (SIA) – LTIF

Legal Form	Luxembourg SICAV - Part I - UCITS IV		
Currency of the Classes	EUR/USD/CHF/GBP		
Classes & ISIN Codes	Classic	CHF	LU0301246772
		GBP	LU0750886714
		EUR	LU0244071956
		USD	LU0301247077
		EUR D	LU1449969846
		EUR B	LU2022172220
	Natural Resources	CHF	LU0301246939
		EUR	LU0244072335
		GBP	LU0457696077
		USD	LU0301247234
		EUR B	LU2022172576
	Stability	EUR	LU1128810261
		USD	LU1132799310
		CHF	LU1589813515
	SRI	EUR	LU1790109257
		USD	LU1790109331
		EUR D	LU1790109414
		EUR B	LU2022172659
NAV calculation (Valuation Day)	Every business day in Luxemburg		
Settlement date	Valuation Day + 3		
Order deadline	All subfunds	Valuation Day – 1	16:00 (CET)

